

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on October 17, 2022 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Bob Nelson

Councilmember Ken Wendling

Councilmember Brad Delfs

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

STAFF PRESENT

Public Works Director Terry Randall, Recreation Director Kay Okey, Sergeant Richard Kramer, Building Official Jeff Baker, Attorney John Thames, Administrator Buchholtz

OTHERS PRESENT

Dave Clark, 10833 Fillmore Street NE, Blaine

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following additions be made to the agenda: 1) that item 6P be added - Public Right-of-Way Permit Application for CenterPoint: 2) that item 5A be added - Dave Clark Candidate for Anoka County Commissioner.

5. DISCUSSION FROM THE FLOOR

A. Dave Clark

Mr. Dave Clark stated he is running for District 6 County Commissioner and wanted to introduce himself. Mr. Clark gave a brief overview of his education and professional background. Mr. Clark praised the City for the quality of its neighborhoods and parks.

6. CONSENT AGENDA

- A. Approval of Minutes - September 19, 2022 City Council Work Session
- B. Approval of Minutes - October 3, 2022 City Council Work Session
- C. Approval of Minutes - October 3, 2022 City Council Meeting

- D. Approval of Minutes - October 10, 2022 City Council Work Session
- E. Approval of Claims - September 2022 General Disbursements - \$302,355.22
- F. Mayor's Proclamation - Designation of November 2022 as Family Court Awareness Month
- G. Accept Letter of Retirement from Police Records Technician Lori Brahs
- H. Resolution 22-48 Accepting Monetary Donation from Keith Schweiger
- I. Contractor's Request for Payment No. 2 Final - 2022 Street Seal Coat and Crack Repair Project
- J. Public Right-Of-Way Permit (Comcast)
- K. Public Right-Of-Way Permit (CenturyLink)
- L. Business License
- M. Contractor's Licenses
- N. Sign Permits
- O. Statement of Fund Balance - September 30, 2022
- P. Public Right-of-Way Permit (CenterPoint)

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. PUBLIC HEARINGS

A. Rental License Revocation for Certain Property Located at 857 81st Avenue NE

Building Official Baker stated that Code Enforcement attempted to complete an initial rental inspection on August 30, 2022. He said no one from the management company or ownership was present for the inspection. He stated that on September 20, 2022, Code Enforcement completed a re-inspection and the property failed.

Building Official Baker said that the property is currently occupied. He stated that if property's license is revoked the owners have 45 days to vacate or bring the property into compliance. If the corrections are not achieved it will become illegal for the property to be occupied.

Motion made by Councilmember Delfs to open the public hearing at 7:18 PM.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried

Seeing no one present to speak to the Council. Motion made by Councilmember Delfs to close the public hearing at 7:18 PM.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried

Motion made by Councilmember Delfs to Revoke the Rental License for 857 81st Avenue NE.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried

A. Rental License Revocation for Certain Property Located at 8410 Lakewood Drive NE

Building Official Baker stated that Code Enforcement attempted to complete an initial rental inspection on July 8, 2022. He said no one from the management company or ownership was present for the inspection. He stated that on August 22, 2022 Code Enforcement completed a re-inspection, and no one was present at the time of the inspection.

Building Official Baker stated that the property is currently vacant.

Motion made by Mayor Nelson to open the public hearing at 7:24 PM

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried

No one in attendance requested to address the City Council. Motion made by Councilmember Delfs to close the public hearing at 7:24 PM.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried

Motion made by Councilmember Delfs to Revoke Rental License for 8410 Lakewood Drive NE.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried

8. DEPARTMENT REPORTS

A. Recreation Report

Park and Recreation Director Okey reported that the registration numbers have increased over the last two years. She noted that staff created a new family event, called the pumpkin game. Director Okey gave an updated on the Turkey shoot.

B. Police Report

Sergeant Kramer stated there were 807 calls for service in the month of September 2022 compared to 730 calls for service in the month of September 2021. He noted that Investigator Bennek handled 30 cases for the month of September: 26 felonies and 4 misdemeanors.

Sergeant Kramer stated that School Resource Officer Imig reported handling 10 calls for service in September, as well as handling 21 student contacts, 27 student escorts, and 7 follow-up investigations.

9. NEW BUSINESS

A. Approval of 2023 Agreement for Residential Recycling Program

Administrator Buchholtz presented the 2023 Residential Recycling Agreement with Anoka County. He stated that the City is eligible for \$60,139.00 in grant funding from Anoka County for eligible expenses including our base funding allocation, drop off recycling grant, general enhancement grant, an organics program grant. He recommended approval of the agreement.

Motion made by Councilmember Wendling to Approve 2023 Agreement for Residential Recycling Program

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Authorize Conditional Job Offer for Patrol Officer

Administrator Buchholtz stated that the officer hiring process is completed. He noted that Police Chief Antoine is pleased to present the top candidate, Wyatt McDonough, for the position of Patrol Officer. Administrator Buchholtz stated that staff is seeking Council's approval to made a conditional offer to Wyatt McDonough, pending pass all pre-employment testing.

Motion made by Mayor Nelson to Authorize Conditional Job Offer for Patrol Officer to Wyatt McDonough.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Award Bid for Able Park Shelter

Parks and Recreation Director Kay Okey gave a synopsis of the Able Park Shelter Project. She stated that five (5) bids were revived and the bids were opened on October 11, 2022. Staff is seeking Council's approval to award project to low bidder Dering Pierson Group for Base Bid of \$599,600.00 and \$11,000.00 for the Alternate 1 bid for a total bid is \$610,000.00.

Motion made by Councilmember Wendling to Award Bid for Able Park Shelter to Dering Pierson Group.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. REPORTS

A. Attorney Report

Attorney Thames gave an update on the draft contracts for the Able Park Building.

B. Engineer Report

Mayor Nelson inquired about the street sweeping. Public Works Director Randall specified that street sweeping will begin either the first or second week of November.

C. Administrator Report

Administrator Buchholtz indicated that the Seasonal Parking restrictions will begin on November 1, 2022. He reviewed the meeting that Mayor Nelson, Councilmember Wendling and he attended with Congresswoman Omar.

11. OTHER

A. Correspondence

B. Beyond the Yellow Ribbon

Mayor Nelson gave an update on the Beyond the Yellow Ribbon activities.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting adjourned at 7:52 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer